

SECRET  GARDEN

Daytime Events
AT
THE SECRET GARDEN



WELCOME TO THE *The Secret Garden*



The Secret Garden is a captivating, elegant venue perfect to hold any special celebration - from baby showers to hen parties, birthdays and corporate lunches - and everything in between! We offer hire of two smaller private rooms, or our larger main room - The Coach House.

The Chapel | The Glass House

These cosy and intimate spaces are perfect for small groups of 14 and over. Our spaces are complete with plenty of plants, sparkly fairy or festoon lights and perfect touches of rustic décor, making them already beautiful spaces for your celebrations. However, should you wish to add a few extra special personalised touches - The Chapel lends itself perfectly for large balloon arches and displays and the Glasshouse is fab for smaller balloon garlands, flower walls or neon signs.

The Coach House

This is our larger main area - including bar area and sofa seating - ideal for larger groups of 20 or more, right up until our maximum capacity of 80.

Three indoor Private Dining areas

Music through our system

Fully stocked Bar

Large Walled Gardens

Terrace with Seating

Courtyard Seating

Large Secure Gravel Parking

WELCOME TO THE *The Glasshouse*

The Glasshouse is our outside-indoor area - bringing rustic botanical vibes to your special event, this very unique space is a restored Victorian Glasshouse.

We offer two time slots for this space:
(available for bookings 1st March - 31st October)
11am until 2pm
3pm until 6pm

From 1st November - 1st March, this space is closed.

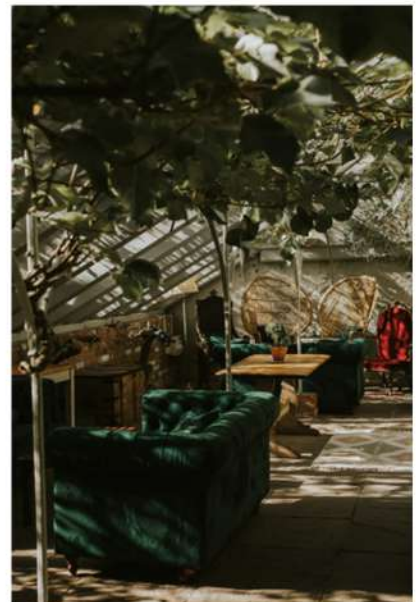
Please note as a Glasshouse, whilst this room does have overhead heaters it does remain cool throughout spring/autumn months. We advise guests to dress appropriately on colder days and months in order to remain comfortable.

Minimum hire requirement of 14 guests with a maximum capacity of 26 guests.

This room does not have wifi or toilets. Nearest toilets are located in the main Coach House.

This space is full of gorgeous plants, succulents and rustic vintage furnishings, so needs very minimal additions.

However, if you would like to add those personalised touches for your special event, we permit access into the space 30 mins prior to your timeslot for setting up.



WELCOME TO THE *The Chapel*

The Chapel is located within our cobbled courtyard just off the Coach House - complete with high vaulted ceilings, two gorgeous chandeliers, eucalyptus wrapped wooden beams and fairy lights - this barn-feel space is the perfect cosy atmosphere.

We offer two time slots for this space, alternating seasonally:

1st November - 1st March

11am until 2pm

3pm until 6pm

1st March - 31st October

10am until 1pm

2pm until 5pm

Minimum hire requirement of 14 guests with a maximum capacity of 40 guests.
This room has its own toilets located through the arch at the back, wifi and is fully central heated.

As mentioned in the above description, this space is fairly complete - However, if you would like to add those personalised touches for your special event, we permit access into the space 30 mins prior to your timeslot for setting up.



WELCOME TO THE

The Coach House

The Coach House is our main area - including the main bar area with sofa seating, both the Courtyard and Southern Terraces, alongside the Walled Gardens as part of it's hire.

The Coach House is available for both Daytime & Evening Events, along with hire costing, vary for this space - please ask for further information from our Events Team.

Minimum hire requirement of 20 guests (midweek) and 40 guests (weekend) with a maximum capacity of 80 guests for formal seated dining and 150 guests relaxed catering.

This room has its own toilets, wifi, bar and is fully central heated.

This space includes emerald velvet sofas, rustic sideboards with succulents and plants, along with fairy lights across the ceiling beams and a feature mirror wall - However, if you would like to add those personalised touches for your special event, we permit access into the space an hour prior to your timeslot for setting up.



THE SECRET GARDEN

Dining Options & Pricing

Private Dining areas have a £100.00 room hire fee plus the cost of your chosen catering package per head, with a minimum hire requirement of 14 guests for the Chapel and Glasshouse, and 20 for the Coach House.

We require the £100.00 room hire fee to be paid upfront as a deposit to confirm your booking. This deposit payment is non-refundable.

Venue hire costs vary for the Coach House dependent on date, please enquire with the events team for further information.

All of our menus for brunch & lunch are seasonal - please ask the events team for a sample menu.

Brunch Celebration - £34.95pp

2 Course Buffet Brunch

Soft drinks and Tea and Coffee

Unlimited Brunch Celebration - £44.95pp

3 course Brunch Inc. Soft drinks and Tea and Coffee

Unlimited Mimosas & Prosecco

A La Carte Lunch Celebration - £45.95pp

Prosecco & Seasonal Canapé Reception

3 course Meal

A La Carte Lunch Celebration - £40.95pp

Prosecco & Seasonal Canapé Reception

2 course Meal

Casual Pizza Celebration - £30.95pp

2 course Wood Fired Pizzas (+ choice of Canapes or dessert)

Buffet BBQ - Hot Buffet Celebration £38.95pp

2 course BBQ or Buffet Meal



THE SECRET GARDEN

Dining Options & Pricing

Traditional Afternoon Tea - £34.95

Add a glass of Prosecco - £39.95

Selection of Finger Sandwiches, Sausage Roll & Cheese Straw

Freshly Baked Fruit & Plain Scones with Jam, Strawberries and Clotted Cream

Selection of Mini Cakes, Desserts or Pastries

Tea and Coffee

Teddy Bear Teas for under 10's - £22.00

includes Teddy Bear to take home

Plain Finger sandwiches - Ham, Cheese & Jam, Freshly Baked Plain Scone with Jam and Strawberries.

Selection of Mini Cakes & Brownies, etc., Popcorn and sweets

Hot Chocolate, Apple Juice or Milk included

Additional Extras

+ Extra Sausage Rolls | + Extra Cheese Straws | + Seasonal Vegetable Tartlets | + Chocolate or Cheese Scone | + Extra Finger Sandwiches | + Homemade Free Range Scotch Egg



IMPORTANT BOOKING

Information & Guidelines

We're delighted to be considered to host your special event with us. In order to make sure your event is run smoothly, we do have some important information and guidelines below that must be read prior to booking.

Deposit & Payments

The £100.00 (£250.00 for The Coach House) room hire fee is required as a deposit to reserve your timeslot/date. Your booking is not confirmed until we have received this. This deposit is non-refundable.

If your group drops below the guest minimum requirement for the space, there will still be a charge for catering for the minimum required guest numbers.

Guest drop outs/cancellations within 2 weeks of your event will not be refunded.

We require full payment two weeks in advance of your event.

Cancellations

Cancellations 2 weeks or less in advance of your event will incur a loss of deposit payment along with a £10.00 per person charge.

Cancellations less than a week in advance of your event will incur a loss of the full payment.

Pre Orders & Dietary Requirements

We require full pre-orders, final guest numbers and all dietary requirements to be given to us at least 2 weeks in advance.

Wherever possible we ask that guests with the same dietary requirements (e.g. 3 x Gluten Free) are seated together. If you are not able to do this, we will require a table plan to ensure the correct stands get to the correct guests. We will require a table plan for A La Carte dining and therefore recommend you provide name places.

IMPORTANT BOOKING

Information & Guidelines

Decorating & Setting Up

We permit access into the spaces 30 mins prior to your timeslot for any decorating. We do not allow: table sprinkles/confetti, any felt tip pens etc. for colouring on our table linen, any nails/sellotape/sticky pads on our walls.

All decorations must be removed from our spaces prior to your departure. Including any balloons/banners/gas tanks used for filling balloons etc.

We do not offer table linen as a standard - our cloths are charged at £10.00 per cloth for hire. Please let the events team know if you would like to hire these.

For Glasshouse bookings:

We would like to gently remind you that this space is a Victorian Glasshouse, and therefore is used for growing plants throughout the year.

For one long table in the Glasshouse, this has a maximum capacity of 24 guests. If your guest numbers go over this amount, we will have to do either separate table seating or move your booking to an alternative Private Dining Area if possible.

Please make your guests aware that they are dining in an outdoor Glasshouse. During spring/autumn months, it is advised that guests dress appropriately as they would for dining outside.

For Afternoon Tea Bookings:

All of our Afternoon Tea items are made fresh onsite each morning. All of our produce and freshly baked goods are sourced locally or made onsite, and therefore change regularly and seasonally.

We don't take any special requests or changes for any of our Afternoon Tea's other than dietary requirements such as vegan/gluten free.