

SECRET  GARDEN

*Celebrations of Life
& Wakes*

AT
THE SECRET GARDEN



WELCOME
TO THE
The Secret Garden



The Secret Garden is a captivating, elegant venue perfect to celebrate the life of your loved one.

We appreciate that organising a funeral, memorial service or celebration of life can only add to the anxiety and stress of losing a loved one. Our team of friendly staff are compassionate and on hand to take care of everything you need; leaving you safe in the knowledge that everything is taken care of. We offer several event spaces for you to choose from:

Our Event Areas:

The Coach House | The Chapel | The Gardens

Two indoor areas

Music through our system or space for live entertainment

Fully stocked Bar

Large Walled Gardens

Terrace with Seating

Courtyard Seating

Large Secure Gravel Parking

WELCOME TO

The Coach House

The Coach House is our main area - including the main bar area with relaxed sofa seating, bordered by both the Courtyard and Southern Terraces, alongside access into the Walled Gardens. .

This room has its own toilets, wifi, fully stocked bar and is central heated in winter months.

This space includes emerald velvet sofas, rustic sideboards with succulents and plants, along with fairy lights across the ceiling beams and a feature mirror wall - However, if you would like to add those personalised touches for your special event, we permit access into the space an hour prior to your timeslot for setting up or you can drop items off to us on the morning of and we'll be happy to set them up for you.

Minimum hire requirement of 30 guests and maximum capacity of 70 guests for formal seating or 120 for casual dining.



WELCOME TO

The Chapel

The Chapel is our second indoor area as an option for a venue space - situated in the Cobbled Courtyard just off the main Coach House, this space is perfect for a more intimate celebration.

This room has its own toilet, wifi, and is central heated in winter months.

This space includes high ceilings with eucalyptus wrapped beams, two beautiful chandeliers, sage green panelled walls, fairy lights wrapping the room and plenty of decorative plants - However, if you would like to add those personalised touches for your special event, we permit access into the space an hour prior to your timeslot for setting up or you can drop items off to us on the morning of and we'll be happy to set them up for you.

Minimum hire requirement of 15 guests and maximum capacity of 40 guests.



THE SECRET GARDEN

Dining Options & Pricing

Sit Down A La Carte Celebration Option 2 - £39.95pp

Prosecco & Seasonal Canapé Reception

followed by

2 Course A La Carte Meal

Sit Down A La Carte Celebration Option 3 - £29.95pp

2 Course A La Carte Meal

Hot Buffet Celebration - £31.95pp

Buffet Meal

2 Courses - Choose from + Canapes or Dessert Buffet

Afternoon Tea Buffet - £24.95pp

Selection of Sandwiches, Savouries & Sweets served Buffet Style (*Includes Tea & Coffee*)

Traditional Afternoon Tea - £29.95pp

Selection of Sandwiches, Savouries & Sweets served on Traditional Stands direct to
Guests (*Includes Tea & Coffee*)





THE *Details*

Our Venue Hire costs are as follows:

The Coach House - £250.00

The Chapel - £100.00

The above cost is venue hire only - this includes a 3 hour timeslot with us. If you'd like to extend your time with us, we offer additional hours hire at £100.00 an hour.

We are an all inclusive venue and not a dry hire venue; we require you to then choose from one of the above catering packages or if you'd prefer a drinks-only party, there will be a £1,000.00 minimum bar spend.

We have a £100.00 service charge that goes directly to our bar staff and chefs.



IMPORTANT BOOKING

Information & Guidelines

We're delighted to be considered to host your celebration with us.
In order to make sure your event is run smoothly, we do have some important information and guidelines below that must be read prior to booking.

Deposit & Payments

We require a deposit of £250.00 to reserve your date. Your booking is not confirmed until we have received this. This deposit is non-refundable.

If your group drops below the guest minimum requirement for the space, there will still be a charge for catering for the minimum required guest numbers.

Guest drop outs/cancellations within 2 weeks of your event will not be refunded.

We require full payment two weeks in advance of your event.

Cancellations

If cancelling more than 4 weeks in advance of your event, the deposit payment will be lost.

Cancellations 4 weeks or less in advance of your event will incur a loss of deposit payment along with a £10.00 per person charge.

Cancellations 2 weeks or less in advance of your event will incur a loss of deposit payment along with a £20.00 per person charge.

Cancellations less than a week in advance of your event will incur a loss of the full payment.

Pre Orders & Dietary Requirements

We require all details, including final guest numbers and all dietary requirements to be given to us at least 2 weeks in advance.

For A La Carte dining - we will need guests menu choices completed into one of our templates and returned back to us no later than 2 weeks in advance. If pre-orders are not returned by this deadline, a set menu for all guests will be served. Our menus are seasonal and made with local produce, and therefore change frequently. Please ask the Events team to see an example menu.

We will require a table plan for A La Carte dining and therefore recommend you provide name places/table numbers and a display seating chart.